



**HOLLOWELL SAILING CLUB  
MINUTES OF MEETING SAILING COMMITTEE MEETING  
7.30pm to 9.55pm in the Club House  
Tuesday 23 February 2016**

Present:, Larissa Barker, Simon Bickers, Stewart Elder, Tony Everard, Clive de la Fuente, Peter Jackson (APMYC), Simon King (Chair & minutes), Mike Playle, Peter Shepherd (APMYC), Nicola Wilkinson

1. Apologies: Brian Atkins, Will Buckland, Rob Dunkley, Tim Joint, Keith Lancaster, Graham Smith, Ivor McDonnell.
2. PREVIOUS MINUTES: The minutes of the previous meeting held on 3<sup>rd</sup> November were read and proposed by Nicola Wilkinson and seconded by Tony Everard. All agreed these as a true record.
3. MATTERS ARISING FROM PREVIOUS MINUTES:
  - 3.1. Club Development Plan – still needed to be discussed with members. **ACTION: Simon King to co-ordinate views and organise member feedback during the year and report to the committee.**
  - 3.2. AGM prize-giving – still one trophy to be tracked down. List of prize winners circulated for awards at the AGM. **ACTION: Will Buckland to chase Easter Egg Handicap Trophy.**
  - 3.3. Anniversary merchandise – discussion on a club pennant/burgee. Committee agreed a price per pennant/burgee should be secured and then we can decide how they are awarded – SB suggested they could be given to those representing the club at interclub events? Other merchandise samples, organised by Bob P. will be available to view at the AGM. **ACTION: Stewart Elder to seek quote for pennant/burgees and report at the next meeting.**
4. Updates (report from all fleet captains)
  - 4.1. All Fleet Captains were duly re-elected! Peter Jackson was nominated as the representative for the newly affiliated Club (APMYC).
  - 4.2. Asymmetric double-handers – Brian sent in an email saying that there was not a lot to report. Some training will be organised during the year.
  - 4.3. Symmetric double-handers – no report.
  - 4.4. Handicap Single-handers – Tony Everard reported little winter activity.



- 4.5. Solo Fleet – Keith Lancaster sent a report noting he will try and organise some more Solo training during 2016 as this proved very successful. He also proposed we give prizes similar to last year for the newly established Solo Open on the 16<sup>th</sup> April i.e. 1st bottle of Whisky @ £25, 2nd 2 Bottles of Wine @ £5, 3rd 1 Bottle of Wine @ £5. Last year we also had a prize for 1st boat under 4000 he proposed that we drop that and have a prize for First Lady instead of 1 Bottle of Wine @ £5. All agreed the proposal. **ACTION: Will Buckland to buy necessary prizes.**
- 4.6. Laser Fleet – Full report attached. Simon Bickers reported that he will be organising two training sessions in 2016 - probably Friday evening (shore-based) and Saturday (on-the-water) using Simon/Andy again. He also welcomed back Allison Linnell and Norman Carter to the Laser Fleet. According to Dutyman we need some more Solo sailors to carry out duties for the Laser Open. **ACTION: Keith Lancaster to review and talk to the Solo fleet.**
- Discussion on prizes for the Laser Open agreed that they should be at a similar level to last year – Simon couldn't remember exactly what they were. **ACTION: Simon Bickers to liaise with Will Buckland to buy necessary prizes.**
- 4.7. Sailboard Fleet – no report.
- 4.8. Youth Fleet – no report, however, special mention was made by Mike Playle of the achievement of HSC junior sailor Andrew Sturt on his recent 4th place sailing a Laser 4.7 at the Steve Nicolson Trophy held at NSC. Everyone was delighted with the news and congratulated Andrew on his progress.
- 4.9. Hollowell Scullers Rowing Club – Tim Joint noted that they had attended a couple of events with success. Report attached. Nicola also reported that they are running a 'Rowing Leader' course targeting their 16-18 yr old rowers, probably over the Easter break. This will give them a qualification to teach Learn to Row Satge 1. The club has also entered several crews (one eight) for the Henley regatta. All wished them the best of luck. Club members have been encouraged to make sure they remove any tyres they may put in the water as they are trip hazards, now that we have the water back.
- 4.10. Canoeing – Ivor McDonnell sent his apologies and nothing was reported.
- 4.11. Abington Park Model Yacht Club – SK welcomed Peter Jackson and Peter Shepherd to the meeting as representatives of our newly affiliated model yacht club. They reported on a number of activities (full report attached) and the committee discussed several issues:-

- A recent event highlighted that in strong wind conditions the row boat will not be enough to retrieve errant model yachts. However, two of their members have Powerboat certificates and they would like these members to be assessed to be able to use powerboats at Hollowell. **ACTION: Peter Shepherd to liaise with Carole to organise this assessment. Both**



Peters plan to get booked onto a powerboat course as soon as they are able.

- After agreeing to hold meetings on Tuesday mornings their members would prefer to hold them on Tuesday afternoons between 1pm and 4.30pm, if this could be accommodated by the other users. The **committee agreed** that this would be possible but pointed out Tuesday 'free' sailors will be coming down around 5pm – they said they would be well clear before then.
- They were also happy to carry out demonstrations of model yachting on the club Open Day on Saturday the 7<sup>th</sup> May and also the Family Fun Day on Sunday the 5<sup>th</sup> June this year.

## 5. 2016 Sailing Programme - various

- 5.1. Saturday series – DO/ADO update – SK has committed to offering support to all DO/ADOs, that require it, to run racing during Spring Saturdays. **ACTION: Simon King to monitor Dutyman and offer assistance.**
- 5.2. Generic Open Meeting SI, NOR and entry forms – future Open events to have amended forms with biosecurity details as used on the website. **ACTION: Simon King to update all three forms liaising with Simon Bickers and Mike Playle.**
- 5.3. 50th Anniversary Family Fun Day (5<sup>th</sup> June) – more details to be presented at the next SC meeting in May. One suggestion was to combine a three-boat challenge – model yacht, powerboat and dinghy. **ACTION: Simon King to liaise with club members and submit a proposal of suggested events at the next meeting.**
- 5.4. Open Day sailing programme – as per last year minus the Sprint Racing which was not deemed to have been a success. Day to include Fleet displays; powerboat trips; Wayfarer trips; demo of model yachts; demo by scullers (normal day?). Poster has already been printed. Fleet captains to organise carpark and on-the-water duties. Clive to organise Wayfarer helms; Stewart/Carole to organise powerboat helms; other duties on the day are additional duties and included on Dutyman.
- 5.5. Don Howard Trophy - new format briefly discussed. Mike Playle felt the Full Pursuit race needed some further thought. Format to be proposed for discussion and decision at next committee meeting. **ACTION: Simon King to discuss with Rob Dunley and Mike Playle and prepare a proposal to be submitted at the next meeting.**
- 5.6. 12-hr race – Stewart suggested, in keeping with our 50<sup>th</sup> year, three teams – over 50yrs, 50yrs and under, and 50 months + for youths. While thinking it was a good idea no decision was taken.
- 5.7. Colin Oakes Trophies – Nicola presented a variety of trophies which had been donated to the club and suggested they be awarded this year. The committee agreed they should be presented to youth sailors. **ACTION: Committee to**



**agree suitable regattas or special awards in due course. Nicola to have the trophies mounted and plaques attached.**

- 5.8. Review of club craft – replacement Toppers have arrived and another Hartley 12.2 has been agreed to be bought – Clive to action. A replacement to the Pelican – the ‘Honwave’ – has been delivered and will be readied for use.
- 5.9. Iced Tankard – Mike Playle suggested a Classic/Vintage boat prize to be awarded at the Iced Tankard event to encourage wider participation. No decision was taken. Include for discussion at the next meeting. Also, it was noted that marketing of this event needs to be better this year. **ACTION: Simon King to be responsible for the wider promotion of this year’s event.**
- 5.10. Tiller & Spar & Broken Daggerboard – CSC have expressed disappointment that this event won’t be hosted by HSC this year (despite SB having discussions with representatives of CSC and BSC regarding format changes to encourage participation). They now would like it re-instated. **ACTION: Simon King to meet with CSC/BSC reps to discuss options in April.**
- 5.11. Warwick Trophy / Sprint racing – NSC has changed the date of the Warwick Trophy from Sunday the 4<sup>th</sup> September 2016 to Sunday the 11<sup>th</sup> September 2016. We need to amend our calendar to the following:-
  - Sunday 4th September – Autumn Sunday Series 4, 5, 6 at 11:00, 13:15 & 15:00
  - Sunday 11<sup>th</sup> September - SPRINT RACING 9 Races 3 each at 1100, 1315, 1500 (6 to count), WARWICK TROPHY at NSC.

**ACTION: Stewart Elder to amend website calendar, Dutyman and Sailing programme website pages. Nicola to amend PDF version of the calendar and forward to Stewart to upload. SK to draw people’s attention to the change in his AGM report.**

## 6. Sailwave

- 6.1. The RYA official PY list will be the source of PY numbers used in Sailwave – **Confirmed**
- 6.2. Confirm Personal Handicap Fleets – SK proposed a new personal handicap list for the committee to review. After discussion a final list was agreed and Stewart will publish it on the website. The committee agreed to the continuation of Bronze fleet sailors at PY + 15% and Silver fleet as PY + 10% and the handicap to apply to sailors, irrespective of what boat they are sailing. **ACTION: Simon King to amend PH fleet list and Stewart to upload.**
- 6.3. Officer-of-the-day score – SK proposes to use this to encourage Saturday sailors to step in to carry out on-the-water duties when duty gaps might prevent racing (this to include both running races and safety cover). It will only be



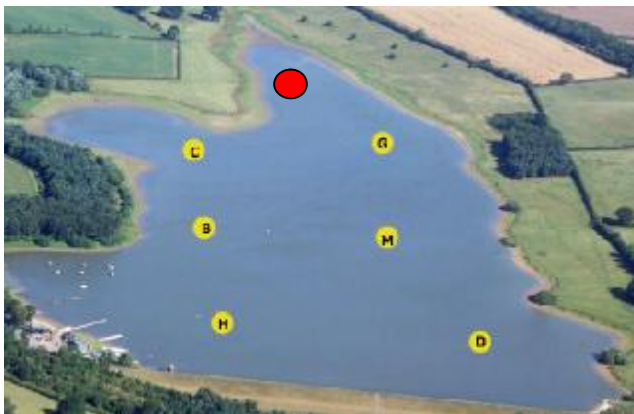
applied when sailors come down to sail but do a duty instead. Sailwave will be set up to record a race score of average results over the series but can only be applied for three race days in any one series. **ACTION: Simon King to prepare Sailwave Saturday series files as appropriate.**

7. 'On the Water Safety' document – Clive de la Fuente presented his new draft and the committee **approved its adoption** - Clive proposed, Stewart 2nd. **ACTION: Clive de la Fuente to make sure it is made available in the appropriate places.**
8. Major incident planning – Clive de la Fuente presented his version of the RYA document detailing what to do in a major incident. This was discussed and after some minor adjustments the committee **agreed to adopt it.** **ACTION: Clive de la Fuente to make sure it is made available in the appropriate places.**
9. Duty Man – Stewart reported that there were 140 vacancies which was slightly better than 'normal' at this time of year.

#### 10. ANY OTHER BUSINESS

10.1. Arbitration – SB submitted a flow-diagram of how arbitration could work at HSC (based on the RYA process). It was agreed an arbitration process would be useful to have in place and that the suggested process is workable. **ACTION: Simon Bickers to update with amendments and provide additional explanatory notes. A list of arbitrators to be built. These will be submitted for approval at the next SC meeting. Simon King to introduce the subject of arbitration in his report at the AGM.**

10.2. Another MARK – Mike Playle suggested the introduction of another race mark – "A" for 'arm' – to be placed up the arm of the lake – see red buoy marked on the map below. His reasoning being that this part of the lake requires 'G' to be moved and a more permanent mark would make the task of using the arm of the lake easier. We have a spare mark and the requisite anchor so this was agreed. **ACTION: Mike to organise the new mark's placement with the Thursday workparty. Course boards need to be updated, including race course boards (tiles) on the committee boat.**





11. DATE OF NEXT MEETING – Wednesday 18<sup>th</sup> May 2016 at 7.30pm

The meeting closed at 9:55pm with thanks to all.

Attachments:

ANNEX A – Various fleet reports

Roles and Responsibilities of the Sailing Committee:

<b>SAILING COMMITTEE (quorum 5 including 1 officer)</b>	MEETS 4 TIMES A YEAR (FEB, MAY, SEP, NOV)
<p><i>Responsibilities:</i>          Arrange the sailing programme          Open day display of racing and boats          Club and open meeting sailing Instructions &amp; NOR          Publishing racing results          Annual RYA PY returns          Fleet events and open meetings          Prizes          Inter club events          Sailing risk register          Sailing development plan          Review of club craft          Contact with fleet members          Administration of the on-the-water safety policy          Reports on Sailability activities          Encouragement of sailing members without craft          Representation of the annual New Members Day Sailing          Committee budget proposals in September</p>	<p><i>Membership:</i>          Sailing Secretary (Chair) Commodore/Vice Commodore          RYA Training Principal          Chief Instructor Dinghies          Duty Coordinator          Laser Fleet Captain          Solo Fleet Captain          Youth Fleet Captain          Youth Training Coordinator          Handicap Asymmetric Doublehander FC          Handicap Symmetric Doublehander FC          Handicap Singlehander FC          Sailboard Fleet Captain          Hollowell Scullers Liaison Officer          Race Scoring Officer          Prizes Secretary</p>

Sailing Committee meeting minutes to be circulated to all members of the Sailing Committee and General Committees.



## **APPENDICES**

### **LASER FLEET REPORT – Simon Bickers**

In advance of this this week's sailing committee there are a few matters that I wanted to share with you. These include: plans for training, next year's laser Open and changes to duties. Of course there is still the Open Day as usual, which we will be asked to support.

#### Training

By all accounts the 2 day training over separate week-ends seemed to work well. It provided 2 options for those who could only make one session as well as a double session for those looking to develop their skills and awareness of the class. I propose to offer the same arrangement again as long as you as Fleet Members are keen on the idea. I have approached Simon and Andy and they are able and willing to repeat the exercise this year. I will send out an on-line survey to gauge interest shortly.

#### Laser Open

I was really impressed by the turn-out from the Club at last year's Laser Open which incorporated the inaugural Laser Club Championship (or for those who know the club's history we might have just reinvented the idea!) Arran Holman was a deserved winner and with other club members performed well against seasoned travelers. This year the event will take place on the 19th June. However, we will not be co-locating with the Solo Fleet who are arranging their Open for a different day. I think this will be beneficial to both Fleets for a variety of reasons. However, the Sailing Ctte, in its aim to refocus duties, have decided that Open Events whether class or group (e.g. Juniors) will only be allocated roster duties as per the normal day allocation and will need to find volunteers to make up the difference. So for us that means a second safety boat crew, data recorder and extra tea bar. To make sure this does not impinge on our ability to take part we are reintroducing a previous tradition whereby we support another class and they reciprocate. So in this instance we will support the Solo Class who in turn will provide volunteers for our Open. Of course, what this means is that I will have the pleasure of asking you to help out on the Solo Open whenever that might be. By now most of the slots have been filled, but I am still after filling one more slot on 16th Apr so if you are able please could you consider volunteering.

#### Duties

We all know that duties are a fundamental part of how our club runs. Recently we have had some struggles in getting all the duties filled. The curious thing is that we have enough members to match the duty burden. However, I think 2 factors impact matching people to duties - reluctance to do DO and the fact that dates are not convenient to everyone all of the time. So we are reducing the duty burden in terms of club responsibilities - the Open meeting arrangements is one such initiative. This means we should have no trouble in filling the duties. Another initiative is to remove the ADO from Saturdays.

This highlights one of the issues that I really would implore you to think about. We struggle to fill all of the DO slots. My view, and please challenge, is that anyone who is Gold or Silver Fleet is sufficiently aware of the



racing principles to oversee a race. So please, if you are a Silver or Gold fleet sailor please volunteer for at least 50% of your obligation as a DO and ideally 100%. If anyone has any reservations please let me know as the Sailing (and membership) ctte will be keen to understand why and when members are reluctant to do DO and help inform alternative approaches.

#### Rules Evening

Now let's face it, whenever there is a bit of a barney at a mark then there is a better than even chance that one of us is involved. So why not get down to the Rules evening on 22nd March (*SK-check as it is not on the calendar*) just to make sure that you are right. Places can be booked on web collect at no cost.

#### New Members

I am delighted to welcome Allison Linnell and Norman Carter back to the club. They will be a great addition to the fleet and bring their own brand of competition and humour.

Finally, I will be away for the AGM in 3 weeks time. However, please don't follow my example and try to get down to club for the AGM and the Mad March Pursuit that follows. I am gutted that I am not going to be there, but Mrs B's skiing has had to take priority.





## **HOLLOWELL SCULLERS ROWING CLUB REPORT – Tim Joint**

Not too much to report since the last committee meeting, we're still rowing regularly although this winter has been probably the worst for us - the cold isn't a problem but the constant winds and rain have made for a few miserable Saturday mornings (for us adults at least!).

There have been a few events since the last meeting including our most local "Head" at Northampton where amongst many, many 2nd places two of the older boys - Thomas and Joe - won their doubles race.

It's also coming up to our AGM and there will be a number of the committee changing this year as many reach 17 and 18 - and there's more rumours of additional adults coming along for early Saturday morning outings too! As ever, if there are any questions or comments then please don't hesitate to aim them my way - either at the club or via email.

I've read the updates to the On The Water Safety document, nothing that changes from our point of view other than the advice for the Duty Officers to be aware of the Major Incident Plan, I'll take care of that circulation when I'm told it's appropriate?

One last comment - for those who haven't seen the Saturday morning model yacht club in action yet, we'd encourage everyone to come along and take a look, we're certainly all very impressed and there may be one or two of our members thinking of "jumping ship" at some point!



## **Abington Park MYC REPORT – Peter Shepherd**

Firstly let me say how pleased we are with the reception we have received so far from the existing groups at Hollowell SC, everyone has been most helpful and this has made it easy for us to slip into a routine for using the facilities.

Thank you to Mike Pipes for giving Peter Jackson & myself the duty officers tour, and along with Nicola Wilkinson for ensuring that we are in receipt of the relevant paperwork, the membership guide portion of which has been passed onto our skippers.

We have now paid the subscriptions for the members who have joined Hollowell through us so far, this consists of seven senior members @ £36.00ea and three full members @ £45.00ea a total of £387.00. I have to admit that this is somewhat more than we thought we would attract.

Our first event on February 13<sup>th</sup> was a great success with 16 skippers turning up for a Wee Nip Open the weather conditions were fair to start with the wind getting consistently stronger as the event progressed. One issue which arose was the reliability of some of our skippers boats, with a couple of boats escaping across the waters in the strong winds, thanks to the rescue boat crews from both Hollowell SC and Hollowell Scullers who went to their aid.

This has highlighted that in those strong wind conditions the row boat will not be enough, two of our members have Powerboat certificates and we would appreciate it if we could arrange for them to be assessed to be able to use them at Hollowell, Peter Jackson and myself will get booked onto a course as soon as we are able although currently this looks as if it won't be possible until the end of the year.

We agreed with Nicola Wilkinson to pay Hollowell directly for our event fee's, and made a bank transfer of £24.00 (16x£1.50) which was half of the event fee we charged.

Being unsure of the possible make up of our Hollowell Membership we decided upon holding our club meetings on Tuesday mornings the first of which was held on the Tuesday 16<sup>th</sup> February, a much more relaxed affair with members appreciating the clubhouse facilities. At this meeting the general consensus amongst the skippers was that they would prefer to hold these on Tuesday afternoons between 1pm and 4.30pm if this could be accommodated by the other users.

Our second event was a mixed fleet event where seven skippers (£10.50 fee paid) once again enjoyed their sailing, we made use of the rowing boat which in the more reasonable lighter winds was perfectly adequate for our use.

We have now refurbished one of our Wee Nip's (101, Black & White) with intention that should any Hollowell Members wish to try a taster of Radio Sailing they would be most welcome to come along and borrow this boat. Just let me know first [peter.shepherd62@gmail.com](mailto:peter.shepherd62@gmail.com)

This coming Saturday we have our first Six Metre Open hopefully this will be another well attended and successful event, these are the largest yachts we currently sail and are the nearest it gets to a scale model of a real racing yacht.