

**Hollowell SC Covid-19 risk assessment V1.7**

Date: 11/07/2020

The following is a risk assessment of the key items Hollowell SC has considered to allow us to come out of the current lockdown.

**Note:**  
 Members are responsible for their own actions and visiting the club is the members decision and at the members own risk  
 Our collective overriding goal is to keep you safe and protect those others around you including other club members  
 At all times the Government and RYA requirements/advice is to be adhered to or sought.  
 This document has been reviewed in line with government restrictions and advice at the time of publication  
**Please contact the Commodore with any questions or feedback**

**Overview of our phased approach to return to sailing as per our Re-Opening Hollowell Sailing Club: Covid-19 Operational Proposal v0.4 document**  
**Phase 0 – The Government allows no sporting activity in the U.K, no sailing clubs are open**  
**Phase 1 – Community sports clubs re-start activities, within Government guidelines**  
**Phase 2 – Restart selected services for members, i.e. simple club racing within Government guidelines**  
**Phase 3 – Smaller events with social distancing rules in place, i.e. training in small groups**  
**Phase 4 – Return to standard operation, with events being held**

**Detail**

Item	Phase 3 Activities (From July 4th 2020)	Phase 3 Risk Assessment		
When anticipated	Gov, relaxes restrictions permitting sailing with RYA advice  Community sports clubs re-start activities, within Government guidelines	Risk of:	Mitigation	Actions
<b>Visiting HSC</b>	Open for members only with social distancing and hygiene restrictions	Virus contamination or accident on route to and from site	Members choice to visit or not. Members personal risk	No further action
		Virus contamination or accident whilst on site	Members choice to visit or not. Members personal risk	No further action
		Virus spread due to number of people on site	Club open to members only (Numbers to be reviewed)	Members to ensure no visitors enter site Members must ensure main keypad entry access gate is closed behind them at all times  Signage to be created
		Contamination in car park	Members to park away from other vehicles allowing for the social distancing rules Members to follow Government recommendations on personal care, i.e. Social Distancing, to be adhered to at all times	Members to be vigilant

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		Contamination from socialising in groups	Members to follow Government recommendations on gatherings and social distancing to be adhered to at all times	The club does not recommend any gatherings in social groups, on the grass, boat park. launch areas & picnic tables. We also do not encourage spectators unless necessary and Government recommendations followed at all times
		Contamination from social groups, contact with surfaces and extended use of the club	No barbeques on site	Members to be vigilant
		Contamination from social groups, contact with surfaces and extended use of the club	No camping permitted on site	Members to be vigilant

Item	Phase 3 Activities (From July 4th 2020)	Phase 3 Risk Assessment		
<b>The Boat park</b>	Open for members only with social distancing and hygiene restrictions	Contamination from contact with the gate entry key pad and gate padlock	Members to treat these touch points as contaminated and take personal action to reduce potential for cross contamination.	Recommend members use gloved hands and/or own hand sanitiser for personal protection
		Contamination from maintenance tools, i.e. strimmers, lawn mowers etc.	Members to treat touch point as contaminated and take personal action to reduce potential for cross contamination.  Club to provide hand cleaner in location of brick built shed.	Recommend use gloved hands and/or own hand sanitiser for personal protection  Provide hand cleaner local to brick built shed. Check availability on a regular basis
		Contamination directly from other individuals on site	Members to follow Government recommendations on personal care, i.e. Social Distancing, Hand	Members to be vigilant
		Virus spread due to number of people on site	Club open to members only If boat park, beach etc. is crowded not allowing for social distancing leave site	Members to ensure no visitors enter site Members must ensure access gate is closed behind them at all times Members to apply common sense for social distancing
<b>Clubhouse</b>	Unlocked to allow access to: Keys, phone, first aid kit, defibrillator, toilets and changing facilities.  One way system implemented.	Contamination from surfaces or not adhering to social distancing guidelines	One way system implemented to ensure social distancing is adhered to.  Members to treat touch point as contaminated and take personal action to reduce potential for cross contamination.  Club to provide hand cleaner in location of foyer	Members to be vigilant  Recommend use gloved hands and/or own hand sanitiser for personal protection  Provide hand cleaner local to foyer Check availability on a regular basis
<b>Galley</b>	Closed	Controlling cross contamination and social distancing	Keep closed	No further action
<b>Bar</b>	Closed	Controlling cross contamination and social distancing	Keep closed	No further action

Item	Phase 3 Activities (From July 4th 2020)	Phase 3 Risk Assessment		
Toilets	Access available  One way system implemented  All surfaces/handles etc. to be cleaned with disinfectant on leaving toilet	Cross contamination directly from other members	One way system implemented to ensure social distancing is adhered to.  Club to provide hand cleaner in location of foyer	Members to be vigilant  Recommend use gloved hands and/or own hand sanitiser for personal protection  Provide hand cleaner local to foyer Check availability on a regular basis
		Contamination from contact with handles and surfaces	Members to treat all touch point as contaminated and take personal action to reduce potential for cross contamination.	Provide hand cleaner in toilet Check availability on a regular basis
		Hand cleaner's ineffectiveness	The hand cleaner we will use has been indicated as effective for Corona style viruses by the manufacturer. However there is limited scientific proof and commitment. Therefore the disinfectant is not to be relied upon on its own and to be used in addition to members own personal protection	Advise members that the hand cleaner is there for their use but not to be considered the only protective product and to be used in addition to members personal protective products. Recommend members follow government advice on hand cleaning etc. as if the surface they are touching is still contaminated
Changing Rooms	Access available  One way system implemented  Changing at home and arriving ready to sail is encouraged for all sailors	Cross contamination directly from other members	One way system implemented to ensure social distancing is adhered to.  Club to provide hand cleaner in location of foyer	Members to be vigilant  Recommend use gloved hands and/or own hand sanitiser for personal protection  Provide hand cleaner local to foyer Check availability on a regular basis
		Contamination from contact with handles and surfaces	Members to treat all touch point as contaminated and take personal action to reduce potential for cross contamination.	Provide hand cleaner in toilet Check availability on a regular basis
Recreational Sailing (to include windsurfing)	Yes - adhering to social distancing & hygiene requirements - at members own risk  There will not be recreational sailing if there is deemed to be a high risk of capsizing. Therefore <b>there will be no recreational sailing if the water has white horses</b> due to high winds	Cross contamination from others in the boat park, on the water, launch and recovery.	Members choice to go on the water or not. Members personal risk Members to use own equipment and not allow anybody else to touch it Members to follow Government recommendations on social distancing to be adhered to at all times	Members to be vigilant
		Double handers	When sailing a double handed dinghy the risk should be assessed if sailing with members from outside your household - please click RYA doublehanded guidelines link for more detail.	<a href="#">RYA doublehanded guidelines</a>
		Limiting risk of capsizing and therefore reducing risk of injury or entrapment	There will be no free sailing if the wind is at a strength it's generating white horses on our waters.	Members must only go on the water if they are comfortable with the conditions and capable of looking after themselves within the restrictions of social distancing.
		NO solo sailing		

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	white horses due to high winds.	Power boat cover	Members must only go on the water if they are comfortable with the conditions and capable of looking after themselves within the restrictions of social distancing.  During recreational sailing hours there will be a single crewed patrol boat on the water to support all sailors.	Members to be capable of sailing in the prevailing conditions
Club Hire Boats	Yes	Risk of contamination	Hire boats can be used for free BUT any boat must not be used again for 48 hours after use	New booking system in foyer.
Club Racing	Yes Self managed club racing	Limiting risk of capsize and therefore reducing risk of injury or entrapment	There will be no free sailing if the wind is at a strength it's generating white horses on our waters.	Members must only go on the water if they are comfortable with the conditions and capable of looking after themselves within the restrictions of social distancing.
		Large groups of boats gathering when launching, on start lines or returning to shore	Stagger start times so no busy start line, craft can launch at different times and craft will retrain at different times	Members to be vigilant
Youth Coachings	Yes for members only	Controlling cross contamination and social distancing	Members only. Small socially distanced groups max 5	see specific risk assessment
RYA Courses	No	Controlling cross contamination and social distancing	Keep closed/unavailable	No further action
Training	limited	Controlling cross contamination and social distancing	Members only. Small socially distanced groups max 5	see specific risk assessment
Open Meetings	No	Controlling cross contamination and social distancing	Keep closed/unavailable	No further action

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<b>Duties</b>	<p>Yes - Duty Officer to be on site for recreational sailing: Tuesday evening &amp; Sunday morning.</p> <p>Duty Officer and BO to be on site to be on site for self managed racing Thursday evening, Saturday afternoon &amp; Sunday afternoon. (Hours confirmed on Dutyman)</p>	Controlling cross contamination and social distancing	Members to follow Government recommendations on personal care, i.e. Social Distancing, Hand hygiene etc. to be adhered to	Members to be vigilant
<b>Patrol Boat</b>	<p>Yes</p> <p>During published recreational sailing hours there will be a single crewed (or two members from the same household) patrol boat on the water to support all sailors and attend to capsized craft.</p> <p>During self managed racing there will be two single crewed (or two members from the same household) patrol boats on the water to support all sailors and attend to capsized craft. (DO &amp; BO)</p>	Controlling cross contamination and social distancing	Members to follow Government recommendations on personal care, i.e. Social Distancing, Hand hygiene etc. to be adhered to	Members to be vigilant
<b>Committee Boat</b>	No	Controlling cross contamination and social distancing	Remove all race duties from club calendar	Remove all race duties from club calendar
<b>Race office</b>	Access only	Controlling cross contamination and social distancing	Members to follow Government recommendations on personal care, i.e. Social Distancing, Hand hygiene etc. to be adhered to	Members to be vigilant