



HOLLOWELL SAILING CLUB
MINUTES OF THE SAILING COMMITTEE MEETING
Held on Weds 2nd May 2018 at 7.30pm in the Clubhouse

Attendance	Graham Smith, Clive de la Fuente, Alison Linnell, Stewart Elder, Keith Lancaster, Peter Jackson, Peter Shepherd, Ivor McDonnell, Nicky Frost, Alison Linnell, Mike Playle, Larissa Barker, Andrew Rudkin, David Harris
Apologies	Mark Hope

Ref	Item	Notes	Action	Responsibility
1.	Apologies	The meeting opened at 19:30 with apologies received from Mark Hope. Graham Smith (GS) chaired the meeting.	None	
2	Approval of the minutes of the last meeting held on 20 th Feb 2018	Minutes of the meeting having been circulated prior to the meeting were approved without correction. Proposed : Stewart Elder Seconded : Keith Lancaster The proposal was agreed by all attendees	Signed minutes to file	GS
3.	Matters arising from minutes of the last meeting	The following actions were reviewed from the previous meeting :		
3.0	3.1	Confirm fleet captains. All fleet captains confirmed except Mike Harding as fleet captain. Action GS to speak to Mike Harding to confirm if need to appoint a new Laser fleet captain.	Completed	Closed
3.0	3.2	Sailing committee dates and regular agenda items review : Tues 15th May to be moved to Weds 2nd May ahead of the open day. Tues 4th Sept to be moved to Weds 5th Sept. GS to inform HSC secretary, SE and sailing committee.	Completed Nex date to be recirculated with minutes.	Closed



3.0	3.3	2018 Personal Handicap approval, all changes approved Publish 2018 personal handicaps on web site SE	Completed	Closed
3.0	3.4	Sailing risk register updates Risk register to be updated - GS SE to publish on website	Completed	Closed
	3.5	<p>1.1. Windsurfer & Seavets Open – 17th March (DO required)</p> <p>1.2. Solo Open – 19th May (DO Bryan Rogers – prizes?)</p> <p>1.3. Laser Open – 17th June (DO Pete Jackson – prizes?)</p> <p>1.4. P&B Junior Series – 23rd June (DO required – prizes?)</p> <p>1.5. Topper & Optimist Open – 7th July (DO Mike Playle)</p> <p>1.6. Club Championships – 6th/7th October (DO Andy Baker)</p> <p>1.7. Iced Tankard – 21st October (DO Pete Jackson)</p>	<p>Ask Rob Dunkley To be DO</p> <p>Registration NOR, poster to publicise & prizes</p> <p>Handicap racing 4.7, Radial, Standard Prizes to be provided</p> <p>Prizes required</p> <p>Prizes required</p> <p>Prizes required</p>	<p>Closed.</p> <p>Fleet captains working with Nicky FRost to facilitate prizes for all open events</p>
4	2018 Fleet Captains	Confirm Mary Mallard as Laser fleet captain	No action	Closed
5	Committee boat update	<p>New boat has been procured and it is hoped it will be delivered on May 10th.</p> <p>Racing management system to be installed – flags, timer, horn etc.</p> <p>Winch? Questions?</p>	<p>Mike Playle investigating winch options. May potentially take us over budget so we would have to request additional budget.</p> <p>Committee boat to have race management system fitted.</p>	Committee boat working party
6.	Updates from fleet captains			



6.1	Asymmetric double-handers – Angie Grimes	Organising a couple of trips for the asymmetrical fleet and also organising a training talk, which will be open to all.	AG to arrange and publicise activities	AG
6.2	Symmetric double-handers - David Harris	Fleet very active. Spinnaker ordered for Hartley 12.	Fleet training – to be arranged, Steve Irish nominated as an option.	DH
6.3	Handicap Single-handers – John Cottington	No update		
6.4	Solo Fleet – Keith Lancaster	Solo Open – racing covered, tea bar covered. Request for sign on support, bacon sandwiches at 9am and afternoon tea. Nicky Frost has prizes all sorted	KL to arrange galley support	KL
6.5	Laser Fleet – Mary Mallard	Training morning 2 nd June - Andy Baker plus assistant. (Mike H?) Prizes sorted for Open Event with Nicky, posters sent to 12 clubs to promote and Dan from Laser Performance providing support on the day. Training session planned, to be held on a Saturday night with food. Buddy system – novices buddied up with competent sailors Potential Laser factory visit TBA in August	NOR to be published	MM
6.6	Sailboard Fleet – Mike Playle	Paul Regan to attend Open Day	No action	
6.7	Junior Fleet – Ivor McDonnell & Graham Smith	Felix appointed as new Youth Leader Flyer shared round all local clubs to promote youth events in the coming months	No action	
6.8	Hollowell Scullers Rowing Club – Andrew Rudkin	New younger boys now joined as some older youth members leave to go to University. Junior under 14 singles event won by Finn. James selected for Belgrade event with team GBR after achieving 3 rd in	No action	



		qualifying event. Many team members attending various events away from HSC		
6.9	Abington Park Model Yacht Club – PS/PJ	Update attached	No action	
7.0	Club development plans	Objectives were reviewed. Current landscape updated. 2018 and 2021 actions captured.	2018 Sailing development plan to be circulated for approval	GS
8.0	Public Open Day – 12 th May	Clive confirmed Public Open day has appropriate levels of support	No Action	
9.0	Family Fun Day – 27 th May	Robin Razzell has requested: 1. Free sailing - BO support 2. A couple of helmed wayfarers for "trips round the bay" for family & friends. 3. A safety boat may be nice for those who want to go on the water but not to sail – family and friends. 4. Boat officer and assistant for on the water activities.	Larrissa confirmed though Youth Coaching there will be an SI and appropriate AI's on hand to support sailing activities. Parents will be requested to support on the water activities through BO and ABO duties	
10.0	New Members day	What support is required?	No support from sailing committee required.	
11.0	Inter club events	11.1 Tiller & Spa – is it on the calendar? 11.2 Warwick Trophy 16 th Sept (Cransley) team captain required	GS to email Sue Ball and confirm this event isn't happening. Mark Hope nominated	GS GS
12.0	AOB 12.1	GDPR – update given by Clive. Everyone will receive clear information on GDPR via email		
	12.2	May 28 th Rosebowl – Duty officer, required, to go into Newsletter	Requested went out in weekly newsletter	Closed
	12.3	Harbourmaster - Boats in incorrect place – permission required to move them.	Harbourmaster to email members with request to move boats with confirmation they will be moved by the Harbourmaster if they are still in the incorrect place after an agreed time	TE



	12.4	David Harris was notified by a club a member the ladies changing rooms are too small to cope with demand during busy periods such as youth coaching. Clive confirmed we are looking at development plans and explained the process to get this progressed.	DH to email Clive with the request for the expansion of the Ladies changing rooms to be to be considered for inclusion in the clubs longer term development plans	DH
	12.5	KL asked if boats could be parked on the grass area near the windsurfing boards. It was discussed that this area was used for Youth Coaching and rigging when busy.	TE has offered locations nearer to the water for specific sailors.	Closed
	12.6	Wayfarer cruising event looking for a location to hold an event. Request for HSC to host the event in February.	Agreement in principle was given. MP to follow up with association to understand more detail and confirm numbers	MP
	12.7	Rules training evening to be arranged for a Wednesday evening in June.	GS to arrange with RYA, add to WebCollect, promote in newsletter and share with other clubs.	GS
The next meeting will be Weds 5 th September 2018				
The chair concluded the meeting at 21:20 hrs having completed the agenda and no further business being proposed.				